



LIBRARY DIVISION Internal Justification Form

Faculty/ School: _____ Date of request: _____

Requester's Name: _____

Book/s Database Online Journal/s Print Journal/s

Requested Title/s:

Estimated Cost/ Value (Optional)	
Amount : RM _____	USD _____

Justification of purchase:

Approved by Dean or Director

Date : _____

Name : _____

Designation : _____

Stamp & Signature

Approved Disapproved KIV Other _____

Comments:

Library Division			
Received by: _____	Signature: _____		
Date: _____	Time: _____		
Books <input type="checkbox"/>	Online Database <input type="checkbox"/>	Online Journal <input type="checkbox"/>	Print Journal <input type="checkbox"/>